

# Beautiful Plains School Division

## REGULAR BOARD MEETING

May 7, 2024

Present: Chairperson R. Manns, Vice Chairperson L. Biehn and Trustees K. Guillas, G. Hunter, J. McNeily, R. Toews

Also Present: J. Young, K. Reynolds, S. Bayes

Regrets: S. Kohinski

BPTA: M. Cewick (Regular Meeting Only)

### ***In Camera***

1. Superintendent's Confidential Report
  - a) New Vocational School Planning Update
  - b) Parental Leave Request
  - c) Review of Senior Admin Contracts
  - d) Governance Model
  - e) Student Suspensions
  - f) Social Media Update
  - g) Parking
  - h) Enrolment Update
2. Secretary-Treasurer's Confidential Report
  - a) Review of Secretary-Treasurer Role and Duties
  - b) Staffing Update
  - c) Special Trips Budget 2024-25
3. Senior Admin Expenses

The Business Meeting was called to order at 5:59 p.m.

1. The agenda was approved as circulated.
2. The minutes of the April 16, 2024 Regular Board meeting were approved as circulated.
3. Superintendent's Business Report
  - a) Jacie Leckie was employed as a teacher on a full time limited term teacher general contract effective September 3, 2024 to June 27, 2025 and assigned to R.J. Waugh School.

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- b) Lindsay Marchant was employed as a teacher on a full time limited term teacher general contract effective September 3, 2024 to June 27, 2025 and assigned to Neepawa Collegiate.
- c) Marshall Dunn was employed as a teacher on a full time limited term teacher general contract effective September 3, 2024 to June 27, 2025 and assigned to Neepawa Collegiate.
- d) Nora Heschuk was employed as a teacher on a full time limited term teacher general contract effective September 3, 2024 to January 31, 2025 and assigned to Neepawa Collegiate.
- e) Hiring of a full time teacher assigned to Neepawa Collegiate was TABLED to the next Regular Board Meeting.
- f) Kiana Stevens was employed as a teacher on a full time limited term teacher general contract effective September 3, 2024 to June 27, 2025 and assigned to Neepawa Middle School.
- g) Taylor Johnson was employed as a teacher on a full time limited term teacher general contract effective May 13, 2024 to June 28, 2024 and assigned to Neepawa Middle School.
- h) Perline Romero was employed as a teacher on a full time limited term teacher general contract effective September 3, 2024 to December 20, 2024 and assigned to J.M. Young School.
- i) The within division school of choice request from Michelle and Brent McKee for their son Easton Lucas McKee to attend grade 8 at Neepawa Middle School instead of Brookdale School effective September 3, 2024 was approved.
- j) The out of division school of choice request for Dallas Paul Sumner Huntinghawk who resides in Pine Creek School Division to attend grade 4 at R.J. Waugh School effective April 22, 2024 was approved.
- k) 2023/24 Substitute Teachers: Kinnon Hnidy, Cheong Ming Chan
- l) Resignation from Chris Sitko, teacher at Neepawa Collegiate was accepted effective June 28, 2024.
- m) Resignation from Erin Green, teacher at Carberry Collegiate was accepted effective June 28, 2024.
- n) The request for parental leave from May 27, 2024 to June 28, 2024 as outlined in the Superintendent's Confidential Report item b) of this date was approved.
- o) The Senior Administration Contracts as reviewed in the Superintendent's Confidential Report item c) of this date were approved.

#### 4. Secretary-Treasurer's Business Report

- a) The School funds reports for the period of April 1, 2023 to March 31, 2024 for the following schools were received:  
Brookdale School  
Hazel M Kellington School  
J.M. Young School  
R.J. Waugh School
- b) The tender from Johnson's Commercial Industrial services for the painting of J.M. Young School in the amount off \$54,900 plus GST was accepted.
- c) Resignation from Shawna Zechowski, Custodian at Hazel M Kellington School was accepted effective July 26, 2024.
- d) The transportation request to provide transportation services to Autumn and Clara Wells beyond policy E.A. was approved. This approval may be re-assessed in future based on divisional needs.

#### 5. New Business & Correspondence for Action

- a) Revised policy E.G.C. – Use of Privately Owned Vehicles for Extra Curricular Trips was read a first time.
- b) Revised policy C.C.A. - Role and Duties of the Superintendent/CEO was read a first time.
- c) Approval was given for the submission of the Division's Five-Year Capital Plan to Capital Project Planning and Delivery. The number one priority remains new school space for growth in Neepawa.

#### 6. Other Reports

- a) MSBA – e-news April 17, 2024 was circulated. Scholarships are available for students actively involved in TADD. Student citizenship awards nominations are now closed. Award presentations will take place at school level for award winners. MSBA best practices bulletin for tornados was provided.
- b) MSBA – e-news May 1, 2024 was circulated. Record of proceedings for the annual MSBA Convention held in March 2024 were provided and are also available online. A virtual Fall Professional Development Day will be held November 5<sup>th</sup>, 2024. Annual regional meetings will be held in person with Region 1 date set as October 28<sup>th</sup>, 2024 in Brandon. The CSBA conference will be held July 2 – 5<sup>th</sup>, 2025 in Winnipeg. The 61<sup>st</sup> annual MSBA Convention is scheduled for March 20<sup>th</sup> & 21<sup>st</sup>, 2025 at the Delta due to a scheduling conflict at Victoria Inn.
- c) MSBA 2024 AGM Record of Proceedings – Included in board package for trustee review.

#### 7. Superintendent's Information and Correspondence

- a) Terry Fox Letter - Neepawa Middle School was recognized as the number 7 in elementary schools in Manitoba for funds raised for the Terry Fox Foundation.

- b) Articles – Western Manitoba Science Fair - This year, 56 students attended from Beautiful Plains School Division. This article highlighted some of those projects and gave a summary of results and awards.

8. Secretary-Treasurer's Information and Correspondence

- a) Historical School Bus Costs - Pupil Transportation Unit provided an analysis of bus costs over the last 10, 5 and 3 years. The cost of propane-powered buses have increased the most over the last 10 years with a 79.98% increase. The cost of diesel-powered buses was the lowest increase of 64.4% over the same time period. The Division purchases diesel-powered buses.
- b) Vehicle Inspection Station Audit – MPI - The bus garage is considered an inspection station and is subject to periodic audits by Manitoba Public Insurance. The audit report indicates work and documentation is being completed in accordance with the inspection handbook.

9. Open Forum

- a) Board Quote was approved for circulation.
- b) Coming Events were reviewed.
- c) Recognition Evening - The in person recognition evening will be held June 12 at the Carberry Hall. Details were discussed and will be sent to staff in the near future.

Resolutions:

- 1. That the agenda be approved as circulated. *Carried*
- 2. That the minutes of the April 16, 2024 Regular Board Meeting be approved as circulated. *Carried*
- 3. That Jacie Leckie be employed as a teacher on a full time limited term teacher general contract effective September 3, 2024 to June 27, 2025 and assigned to R.J. Waugh School. *Carried*
- 4. That Lindsay Marchant be employed as a teacher on a full time limited term teacher general contract effective September 3, 2024 to June 27, 2025 and assigned to Neepawa Collegiate. *Carried*
- 5. That Marshall Dunn be employed as a teacher on a full time limited term teacher general contract effective September 3, 2024 to June 27, 2025 and assigned to Neepawa Collegiate. *Carried*
- 6. That Nora Heschuk be employed as a teacher on a full time limited term teacher general contract effective September 3, 2024 to January 31, 2025 and assigned to Neepawa Collegiate. *Carried*

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7. That \_\_\_\_\_ be employed as a teacher on a full time teacher general contract effective September 3, 2024 and assigned to Neepawa Collegiate. *Tabled*
8. That Kiana Stevens be employed as a teacher on a full time limited term teacher general contract effective September 3, 2024 to June 27, 2025 and assigned to Neepawa Middle School. *Carried*
9. That Taylor Johnson be employed as a teacher on a full time limited term teacher general contract effective May 13, 2024 to June 28, 2024 and assigned to Neepawa Middle School. *Carried*
10. That Perline Romero be employed as a teacher on a full time limited term teacher general contract effective September 3, 2024 to December 20, 2024 and assigned to J.M. Young School. *Carried*
11. That the within division school of choice request from Michelle and Brent McKee for their Son Easton Lucas McKee to attend grade 8 at Neepawa Middle School instead of Brookdale School effective September 3, 2024 be approved. *Carried*
12. That the out of division school of choice request for Dallas Paul Sumner Huntinghawk who resides in Pine Creek School Division to attend Grade 4 at R.J. Waugh School effective April 22, 2024 be approved. *Carried*
13. That the request for parental leave from May 27, 2024 to June 28, 2024 as outlined in the Superintendent's Confidential Report item b) of this date be approved. *Carried*
14. That the Senior Administration Contracts as reviewed in the Superintendent's Confidential Report item c) of this date be approved. *Carried*
15. That the school funds reports for the period of April 1st, 2023 to March 31st, 2024 for the following schools be received:
  - Brookdale School
  - Hazel M. Kellington School
  - J.M. Young School
  - R. J. Waugh School*Carried*
16. That the tender from Johnson's Commercial Industrial Services for the painting of J.M. Young School in the amount of \$54,900 plus GST be accepted. *Carried*
17. That the transportation request to provide transportation services to Autumn & Clara Wells beyond policy E.A. be approved. This approval may be reassessed in future based on divisional needs. *Carried*
18. That the 2025/26 to 2029/30 Five-Year Capital Plan submission to Capital Project Planning and Delivery be approved as presented this date. *Carried*

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Meeting adjourned at 6:49 p.m.

The next Regular Board Meeting is scheduled for Tuesday, May 21, 2024 at 4:30 p.m.

*Minutes are available on the Division Web Site at [www.beautifulplainssd.ca](http://www.beautifulplainssd.ca)  
This site also links to Division Schools.*